

No. A-42012/03/2019-Admn.IV
Government of India
Ministry of Housing and Urban Affairs
Nirman Bhawan, New Delhi

Dated 29th July 2019

NOTICE OF E-BID

The Ministry has invited online Bid on Government-e-Market (GeM) place for outsourcing the services of 90 MTS and 14 Cleaning Staff for a period of one year. A copy of Bid Document having Bid Number: **GEM/2019/B/304847 dated 29.07.2019** is uploaded on the website of Ministry of Housing and Urban Affairs for general information.

A.K. Sinha
29.07.19

(A.K. Sinha)
Under Secretary (Admn.A)
Tel. No. 23061426

To.

Cell : for uploading on the website of the Ministry in Tender/Bid Section



Bid Number: GEM/2019/B/304847
Dated: 29-07-2019

Bid Document

Bid Details

Bid End Date/Time	14-08-2019 15:00:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	60 (Days)
Ministry/State Name	Ministry Of Housing & Urban Affairs (mohua)
Department Name	Na
Organisation Name	Main Secretariat Mohua
Office Name	Secretariat, Ministry Of Urban Development
Item Category	Human Resource Outsourcing Service , Human Resource Outsourcing Service
Contract Period	12 Month(s)
Project Experience Required	Yes
MSE Exemption For Years Of Experience And Turnover	No
Startup Exemption For Years Of Experience And Turnover	No
Document required from seller	Experience with Government,Annual Turnover,Certificate (Requested in ATC)
Bid to RA enabled	No

Human Resource Outsourcing Service (90)

Technical Specifications

Specification	Values
Category of Service	Multi-tasking Staff
Experience (in Years)	3-7
Number Of Working Days in Week	5
Qualifications	Secondary

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Resources of	Additional Requirement

			above mentioned technical specification	
1	Geetha Menon	110001,Nirman Bhawan,	90	<ul style="list-style-type: none"> • Minimum Wage Per Day (Including ESI,PF,ELDI, PF Admin Charge,other components) in INR Exclusive of GST : 686 • Number of Service Days in a Month : 26

Human Resource Outsourcing Service (14)

Technical Specifications

Specification	Values
Category of Service	Cleaning Staff Male
Experience (in Years)	3-7
Number Of Working Days in Week	5
Qualifications	Under Matriculate

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Resources of above mentioned technical specification	Additional Requirement
1	Geetha Menon	110001,Nirman Bhawan,	14	<ul style="list-style-type: none"> • Minimum Wage Per Day (Including ESI,PF,ELDI, PF Admin Charge,other components) in INR Exclusive of GST : 625 • Number of Service Days in a Month : 26

EMD Detail

Advisory Bank	AXIS BANK LTD
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EMD Percentage(%)	2.00
EMD Amount	519120

ePBG Detail

Advisory Bank	AXIS BANK LTD
ePBG Percentage(%)	5.00
Duration of ePBG required (Months).	15

Splitting

Bid splitting not applied.

Buyer Specific Additional Terms and Conditions

1. **Purchase preference will be given to : (if L-1 is not from selected category and Service Provider (s) from selected category has/have quoted price within L-1+ ----(to be specified) % of margin of purchase preference /price band defined in relevant policy, such Service Provider shall be given opportunity to match L-1 price and award contract for percentage of total value as defined/ decided in relevant policy) Micro and Small Enterprises from the State of Bid inviting Authority whose credentials are validated online through UdyogAadhaar for that product category.**
2. **Scope of Service (Bid price to include all cost components) : SLA and Penalty Clauses as mentioned in the Service Level Agreement of the Service**
3. The Purchaser reserves the right to increase or decrease the ordered quantity up to 25 percent at the time of placement of contract . The purchaser also reserves the right to increase the contracted qty up to 25% during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly
4. **Minimum Average Turn Over of Bidder (in crore Rs.) of last three financial years in specific to the Service : 50000000**
5. The bidder must have successfully executed/completed similar services, over the last three years i.e. the current financial year and the last three financial years:- (Seller to upload relevant document as part of bid submission. Buyer will verify the documents submitted by seller.)
 - 1) Three similar completed services costing not less than the amount equal to 40% (Forty per cent) of the estimated cost; or
 - 2) Two similar completed services costing not less than the amount equal to 50% (Fifty per cent) of the estimated cost; or
 - 3) One similar completed service costing not less than the amount equal to 80% (Eighty per cent) of the estimated cost.
6. Audited Balance sheet of bidder FOR last 3 years or from the date of incorporation if incorporation date is less than 3 months is required.
7. Office of the Service Provider (through Bid) must be located in the said state for sake of better co-ordination, smooth services and other administrative factors.

This Bid is governed by the General Terms and Conditions, conditons stipulated in Bid and Service Level Agreement specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

---Thank You---